



# COUNCIL REPORT

UNIVERSITY OF LETHBRIDGE STUDENTS' UNION - ULSU.CA

|                          |                                       |                                    |                        |
|--------------------------|---------------------------------------|------------------------------------|------------------------|
| <b>Name</b><br>Justin Ma | <b>Position</b><br>Arts & Science Rep | <b>Month/Year</b><br>November 2022 | 10.5 hours contributed |
|--------------------------|---------------------------------------|------------------------------------|------------------------|

## THINGS TO CONSIDER INCLUDING IN MY REPORT

|  |  |                                      |  |  |
|--|--|--------------------------------------|--|--|
| Goal Type:   | Goals I'm pursuing                             | Meetings I've prepared for & debrief | Tactics on sharing SU event Information              | Upcoming programs & services   |
| Include for Each Goal:                                   | Details on upcoming tasks I will be completing | Important dates/deadlines            | People I will need to work with                      | Resources I might need to gather   |
| Meetings & activities attended, people I've spoken with: | Reflect on what I've accomplished              | Challenges I've encountered          | How my work has impacted students in my constituency | Details on what I did & who I worked with etc. New tasks in my work plan |

## LOOKING BACK

**NOTE:** Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

### Hours Breakdown

*(Meetings, events and activities that I've attended in my role, with an hours breakdown)*

November 4<sup>th</sup>

- (1 hour) 2<sup>nd</sup> Arts & Science Representatives Meeting

November 14<sup>th</sup>

- (0.5 hours) Executive Accountability Survey
- (0.5 hours) Correspondence with Cathy Parker

November 16<sup>th</sup>

- (1.5 hours) Mandatory Anti-Discrimination & Oppression Training

November 17<sup>th</sup>

- (0.5 hours) Preparation Meeting for Arts & Science Faculty Council
- (1.5 hours) Arts & Science Faculty Council

November 18<sup>th</sup>

- (3 hours) General Assembly Council Meeting

November 25<sup>th</sup>

- (2 hours) Brainstormed with Juanita for the ULSU Student Engagement Committee

|   |  |
|---|--|
| <b>Highlights and Reflection on monthly activity</b><br><i>(Information of note, what went well, what did not)</i>                        | Nothing to report, see January 2023 report |
| <b>Projects in Progress</b><br><i>(Projects that I am currently working on, who I am working with, what resources do I require?)</i>      | Nothing to report, see January 2023 report |
| <b>Completed Projects</b><br><i>(Projects that I have completed, what went well, what did not, and why)</i>                               | Nothing to report, see January 2023 report |
| <b>Challenges I've encountered:</b><br><i>(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.).</i> | Nothing to report, see January 2023 report |
| <b>Goals I've accomplished this month:</b><br><i>(kept up with regular duties &amp;/or accomplished additional goals)</i>                 | Nothing to report, see January 2023 report |

## MOVING FORWARD

|   |  |
|---|--|
| <b>Current or upcoming tasks:</b><br><i>(upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).</i> | Nothing to report, see January 2023 report |
| <b>Goals for next month:</b><br><i>(What I would like to accomplish next month as a ULSU representative)</i>  | Nothing to report, see January 2023 report |
| <b>Important dates/deadlines:</b><br><i>(important deadlines related to my goals or position).</i>  | Nothing to report, see January 2023 report |